

# COURT NOTICES

## AMENDMENT OF RULE Rules of the Chief Administrator of the Courts

Pursuant to the authority vested in me, and upon consultation with the Administrative Board of the Courts, I hereby amend, effective immediately, Part 104 of the Rules of the Chief Administrator of the Courts, relating to the format of retained court records, to read as follows:

### PART 104. RETENTION AND DISPOSITION OF COURT RECORDS

#### §104.1 Application

(c) [The term "microphotography" shall include all methods of microimaging.] *The term "alternative format" shall mean a format for the reproduction and maintenance of records, including microphotography and electronic formats, approved by the Deputy Chief Administrator for Management Support.*

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#### §104.2 Retention Schedules

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(b) Unless a permanent record [by microphotography or other method of microimaging] *in an alternative format* first is made and permanently retained, judgment rolls and other records, books and papers that affect the mental illness or the sanity or competency of any person shall be retained for at least 50 years; and that the judgment rolls and other records, books and papers that affect the marital rights or status or the custody or lineage of any person and judgment rolls regardless of their age that affect title to real property shall be retained permanently.

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#### §104.4 [Microphotography] *Reproduction of Court Records in an Alternative Format*

(a) All contracts, processes, procedures and apparatus for the [microphotography] *reproduction of court records in an alternative format* shall be subject to prior approval by the Deputy Chief Administrator for Management Support.

(b) Court records that have been [microphotographed] *reproduced* pursuant to subdivision (a) may be disposed of pursuant to section 104.3, provided that the [microphotographs] *reproductions* are satisfactorily identified and indexed, are [on durable material] *in a format* that allows for accurate reproduction, and are stored in a facility approved by the Deputy Chief Administrator for Management Support.

## AMENDMENT OF RULE Uniform Rules for the Family Court and Surrogate's Court

Pursuant to the authority vested in me, and upon the advice and consent of the Administrative Board of the Courts, I hereby amend, effective immediately, section 205.53(b)(7) of the Uniform Rules for the Family Court, and section 207.55(b)(7) of the Uniform Rules for

the Surrogate's Court, relating to the attorney's affidavit of financial disclosure in adoption cases, to read as follows:

### §205.53 Papers Required in an Adoption Proceeding

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(b) In addition to those papers required by the Domestic Relations Law, the following papers, unless otherwise dispensed with by the court, shall be submitted and filed prior to the placement of any adoption proceeding on the calendar:

(7) a copy of the attorney's affidavit of financial disclosure filed with the Office of Court Administration pursuant to 22 NYCRR 603.23, 691.23, 806.14 or 1022.33 *and either an attorney's affirmation that the affidavit has been personally delivered or mailed in accordance with such rules or the dated receipt from the Office of Court Administration;* and

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### §207.55 Papers Required in an Adoption Proceeding

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(b) In addition to those papers required by the Domestic Relations Law, the following papers, unless otherwise dispensed with by the court, shall be submitted and filed prior to the placement of any adoption proceeding on the calendar.

(7) a copy of the attorney's affidavit of financial disclosure filed with the Office of Court Administration pursuant to 22 NYCRR 603.23, 691.23, 806.14 or 1022.33 *and either an attorney's affirmation that the affidavit has been personally delivered or mailed in accordance with such rules or the dated receipt from the Office of Court Administration;* and