

# NOTICE OF AVAILABILITY OF STATE AND FEDERAL FUNDS

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REVISED NOTICE  
Office of Mental Health  
Community Budget and Fiscal Services  
44 Holland Avenue  
Albany, NY 12229

CURRENTLY LICENSED OFFICE OF MENTAL HEALTH  
CLINIC PROVIDER IN GOOD STANDING  
**Child and Family Clinic Plus—Long Island Region, Nassau and  
Suffolk Counties**

REVISED PROPOSAL DUE DATE DECEMBER 8, 2006

The New York State Office of Mental Health (OMH) is pleased to announce the implementation of Child and Family Clinic-Plus for the Long Island Region. Clinic-Plus will provide new opportunities for the early recognition and treatment of emotional disturbance in children. Child and Family Clinic-Plus providers will provide the following: broad-based screening in natural environments, comprehensive assessment, expanded clinic capacity, in-home services and evidence based treatment. This initiative creates the opportunity for OMH licensed clinics to apply for designation as a Child and Family Clinic-Plus.

**ELIGIBLE APPLICANTS:** Applicants must be a currently licensed OMH clinic provider (Article 28 or 31) in good standing. The provider must be a not-for-profit agency that is eligible to receive State Aid. In addition, applicants must currently be a part or apply for the Clinic Quality Improvement Initiative under OMH. To learn more about the initiative, interested applicants should refer to the OMH website at [www.omh.state.ny.us](http://www.omh.state.ny.us). Materials available include the Guidance Document for Child and Family Clinic-Plus (which contains detailed programmatic, clinical and fiscal guidance), the Clinic-Plus Calculator (a tool for estimating service capacity and revenue), the Request for Proposal and the Request for Proposal Template (format for RFP response).

**LETTER OF INTENT (MANDATORY):** October 5, 2006. Agencies interested in responding to the Request for Proposal must submit a Letter of Intent to Bid to the Long Island Field Office by 5:00 p.m. on October 5, 2006. The Letter of Intent shall be non-binding.

**BIDDERS CONFERENCE (MANDATORY):** October 11, 2006. Only those who have submitted a Letter of Intent can attend the Bidders Conference. Providers who have not attended the Bidders Conference will be disqualified and not considered.

All questions or requests for clarification must be submitted in writing to the Issuing Officer by October 5, 2006. Questions and answers will be posted on the OMH website. Issuing Officer: Susan Reilly, Office of Mental Health, 44 Holland Avenue, Albany, NY 12229, [cocscsr@omh.state.ny.us](mailto:cocscsr@omh.state.ny.us), 518-473-7885

*Proposals must be submitted by 5:00 p.m. on DECEMBER 8, 2006 to: Michael Hoffman, Office of Mental Health, Long Island Field Office, Pilgrim Psychiatric Center, Bldg. 45, 998 Crooked Hill Rd., W. Brentwood, NY 11717*

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Office of Mental Retardation and  
Developmental Disabilities  
Broome Developmental Disabilities Services Office  
229-231 State Street, First Floor  
Binghamton, NY 13901

NOT-FOR-PROFIT-AGENCIES

**Family Support Services Program**

The Broome DDSO is announcing the availability of \$138,000 of new funding to provide support services to families that care at home for a family member with a developmental disability. Due to a state-wide recognized growing need, OMRDD has indicated that at least 75% (\$103,500) of the total funding in this RFP be used to help address the needs of individuals with autism or autism spectrum disorder or other similar behavioral disorders. It is also true that needs and priorities may vary from county to county. Therefore, a limited number of proposals (with funding up to \$34,500) serving individuals with other developmental disabilities will be considered. Broome DDSO is seeking proposals from Not-For-Profit agencies to provide services for OMRDD and Family Support Eligible individuals in the Counties of Broome, Chenango, Delaware, Otsego, Tioga and Tompkins. The proposals should reflect one or more of the following needs:

**Respite** – All types (after school, evening, weekend, overnight, reimbursement).

**Recreation** – Programs that partner between service providers and community organizations.

**Behavior Management** – Programs designed to help families manage challenging behaviors of disabled family members.

**Inclusion Activities** – Programs designed to foster appropriate interactions with the general population.

**Social Relationship Development** – Programs designed to help with age appropriate social skills.

**Family Training** – Programs that focus on providing families with needed skills and resources to meet the need of disabled family members.

**Advocacy Training/Support** – Programs that focus on supporting families as they navigate through State and Federal agencies.

A priority is also to address the needs of those who remain unserved and underserved. Small and emerging agencies that provide services to the underserved and the unserved are encouraged to submit proposals.

Any proposed service must foster independence, integration, individualization and productivity within the family and community for each person.

Proposals will be accepted if postmarked no later than Friday January 19th, 2007. This "announcement" does NOT supply all of the information necessary to provide a complete response to the RFP.

For a copy of the Request for Proposal (RFP) which provides comprehensive proposal preparation instructions, please contact Mr. Jeffrey Envid at the above address or call (607) 771-7784, ext. 152, e-mail: Jeffrey.envid@ OMR.State.NY.US.

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**Western New York Developmental  
Disabilities Services Office**  
1200 East and West Road  
West Seneca, NY 14224

**NOT-FOR-PROFIT-AGENICES  
Family Support Services Funds**

The Western New York Developmental Disabilities Services Office (DDSO) is accepting proposals for Family Support Services (FSS). These funds are available to develop new or expanded Family Support Services in the Western New York counties of Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Niagara and Orleans. Providers of Family Support Services under OMRDD must comply with all applicable NYS OMRDD regulations and Family Support Services Guidelines.

Up to \$375,000 (annualized amount) is available at this time. At least 75% of this amount will be awarded to provide access to family supports either by creating new programs or by enhancing existing programs for individuals with autism, autism spectrum disorder and similar behavioral disorders. Priority will be given to proposals which emphasize accessibility for these target individuals across the full spectrum of inclusive family support services which have been developed over the years. Successful candidates must demonstrate the ability to document that individuals served through new and expanded programs meet the population criteria. Separate documentation will be required on a quarterly basis.

**Funding Priorities:**

- Parent Training, Advocacy & Person Centered Planning
- Recreation
- Behavior Management
- Transportation
- Respite
- Individual specific activities to ensure people with autism can be included in the proposed program.

Anticipated program start-up for successful applicants will be April 16, 2007. First year funding will be pro-rated based upon program start date. This contract may continue for up to five years, contingent upon satisfactory contractor performance and continued availability of state and federal funds. OMRDD reserves the right to award a lesser amount to best serve the interests of the State of New York.

**Proposal Submission:** We would appreciate the submission of the original and five copies of each proposal. Proposals must be received in the Office of the Director, Western New York DDSO, 1200 East & West Road, West Seneca, NY 14224 by 4:30 p.m. on January 22, 2007. Proposals postmarked with this date, but received later, will not be accepted. FAX submissions will not be accepted. OMRDD reserves the

right to reject incomplete proposals, or proposals which vary from the required format.

**Materials to be submitted:** RFP Cover Page; Response to six RFP questions (six-page limit); Budget Form (three pages) Each proposal must contain a statement that is signed by the Director or designee of the submitting agency attesting that agency personnel has read the RFP, understands it and is bound by all conditions set forth in the RFP and the agency's proposal.

Inquiries related to this RFP should be mailed or faxed to Christine Tremper (FAX # 716-517-3705, WNY DDSO, 1200 East & West Road, West Seneca, NY 14224) The sender is responsible to ensure that the inquiry is received at the DDSO. Agencies are responsible to inquire about and clarify RFP conditions that they do not fully understand, or that they feel may be open to more than one interpretation. All inquiries must be received on or before 4:30 p.m. on December 15, 2006. Inquiries received after that date may not be answered. Inquiries and official OMRDD responses will be provided to all agencies receiving a copy of this RFP. Official responses to all inquiries will be provided on or before December 22, 2006.