

NOTICE OF AVAILABILITY OF STATE AND FEDERAL FUNDS

Housing Trust Fund Corporation
Office of Community Renewal
Hampton Plaza
38-40 State St.,
Albany, NY 12207

SEE ELIGIBLE APPLICANTS BELOW FOR EACH PROGRAM

The New York State Housing Trust Fund Corporation (HTFC) and the New York State Affordable Housing Corporation's (AHC) Office of Community Renewal anticipate the availability of approximately \$46 million of State and Federal funds for the following programs:

- **\$10 million - NYS Community Development Block Grant funding for the Unified Funding Round**
- **\$25 million - AHC Affordable Home Ownership Development Program**
 - **\$10 million - HOME Local Program**
 - **\$1 million - Access to Home Program**
 - **\$400,000 - RESTORE Program**

NYS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROGRAM DESCRIPTION

The New York State Community Development Block Grant Program (NYS CDBG) is a federally funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR). The program provides resources to non-entitlement communities to enable the development of decent, affordable housing, create suitable living environments, and enhance economic opportunities across the state. Applicants to the NYS CDBG program must ensure that 70% of all activities principally benefit low- and moderate-income (LMI) persons.

ELIGIBLE APPLICANTS

Eligible applicants include non-entitlement villages, towns, cities or counties throughout New York State, excluding metropolitan cities, urban counties, and Indian Tribes that are designated Entitlement communities. Non-entitlement areas are defined as cities, towns, and villages with populations of less than 50,000 except those designated principal cities of Metropolitan Statistical Areas, and counties with populations of less than 200,000.

Housing Funding

CDBG funds are available for housing projects (rehabilitation including mobile and manufactured home replacement; home ownership; residential water and wastewater systems) that primarily benefit low and moderate income persons.

FUNDING LIMITS

Housing Activities

Towns, Cities and Villages:	\$400,000
Counties:	\$750,000

APPLICATION FOR FUNDING

Unified Funding Applications

Applicants seeking funding for housing activities (housing rehabilitation, homeownership, private water/wastewater) must apply for funding through the Unified Funding Round of the Office of Com-

munity Renewal. The Unified Funding Application will be available on the NYS Homes and Community Renewal web site, www.nyshcr.org/Funding/ on May 16, 2012. Applications are due no later than August 17, 2012. Applications are to be mailed or delivered to: NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 38-40 State Street, Albany, NY 12207. If mailed, applications must be postmarked no later than August 17, 2012. If delivered in person, applications must be received no later than 4:00 PM (EST) on August 17, 2012.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

AFFORDABLE HOME OWNERSHIP DEVELOPMENT PROGRAM

PROGRAM DESCRIPTION

The Affordable Home Ownership Development Program (AHODP) is a State funded program administered by the New York State Affordable Housing Corporation's (AHC's) Office of Community Renewal (OCR). AHC's mission is to promote Home Ownership by persons of low- and moderate- income, which, in turn, fosters the development, stabilization and preservation of neighborhoods and communities throughout New York State.

ELIGIBLE APPLICANTS

Eligible applicants include cities, towns, villages, and counties throughout New York State, housing authorities, housing development fund companies, and not-for-profit corporations or charitable organizations which have as one of their primary purposes the development and improvement of housing.

ELIGIBLE ACTIVITIES

The AHODP provides funds for three project types:

- New construction of owner-occupied homes for sale, including one-to-four family homes, condominiums, cooperatives and the replacement of dilapidated mobile and manufactured homes with new Energy-Star manufactured homes or stick-built homes on homeowner-owned land.
- Acquisition/rehabilitation of owner-occupied homes for sale, including one-to-four family homes, condominiums and cooperatives.
- Home improvements to existing, owner-occupied one-to-four family homes, condominiums or cooperatives.

In the event the homes are to be located in a mixed use structure, then any costs associated with the nonresidential uses are ineligible costs.

Proposals may not include more than one type of project. Individual proposals must be submitted for each project type. Eligible activities and owner-occupancy requirements are pursuant to the Program Regulations of the AHODP (please see the AHC Request for Proposal for details).

FUNDING LIMITS

The maximum AHODP award is \$35,000 per unit except for high cost areas where the maximum award is \$40,000 per unit. Additional information regarding high cost areas can be found at www.nyshcr.org/assets/documents/HighCostAreaTable.pdf. Due to limited funds, AHC may ask that projects requesting more than \$1 million in grant funds be developed in phases.

AHC reserves the right to reject any and all proposals, to negotiate with applicants, recommend funding in an amount less than requested, conduct site visits, interview the applicant and development team, extend the submission deadline, and request additional information. AHC reserves the right to waive or modify any requirement contained in the Request for Proposals, subject to the applicable statutes and the Program Regulations.

APPLICATION FOR FUNDING

The AHODP Application will be available on the NYS Homes and Community Renewal website at the following two locations: www.nyshcr.org/Funding/ and www.nyhomes.org/Municipalities/AHCGrants/RequestsforProposals.htm on May 16, 2012. Applications are due July 11, 2012. Applications are to be mailed or delivered to: Mr. Dominic A. Martello, Vice President, New York State Affordable Housing Corporation, 641 Lexington Avenue - 4th Floor, New York, NY 10022. If delivered in person, applications must be received no later than 4:00 PM (EST) on July 11, 2012.

HOME LOCAL PROGRAM

PROGRAM DESCRIPTION

The New York State HOME Program is a federally funded program administered by the New York State Housing Trust Fund Corporation's (HTFC's) Office of Community Renewal (OCR). The HOME program is designed to fund a variety of activities that will expand the supply of decent, safe, and affordable housing throughout the State.

ELIGIBLE APPLICANTS

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for an award, non-profit organizations, including Community Housing and Development Organizations (CHDOs), must have been in existence and providing relevant service to the community for at least one year prior to application.

ELIGIBLE ACTIVITIES

Applications will be accepted for programs that propose funding for one or more of the following activities:

Housing Rehabilitation Programs

- Moderate rehabilitation of owner-occupied single family (1-4 units) properties including the replacement of dilapidated mobile and manufactured housing with new Energy-Star manufactured homes.
- Moderate rehabilitation of small (10 units or fewer) investor-owner rental properties.

Tenant-based Rental Assistance (TBRA)

- Financial assistance for rent, security deposits, and, when provided in conjunction with a TBRA security deposit or monthly rental assistance program, utility deposits for tenants.

Homebuyer Assistance Program

- Down payment or closing cost assistance for first-time home buyers for homes that may or may not require rehabilitation. HTFC requires that HOME-assisted units meet HTFC rehabilitation standards at project completion, so it is expected that most homebuyer assistance programs will involve a rehabilitation component. Programs that target existing residents of public housing and manufactured housing (to assist in the purchase of non-manufactured housing) are encouraged.

CHDO Home Ownership Program

- Home Ownership activities that include new construction or rehabilitation of vacant, substandard, single family housing (1-4 unit buildings) where the CHDO has obtained project financing to rehabilitate or construct the dwelling units, and will hold title to the property during the rehabilitation/construction period. The project must include sources of construction financing other than HOME Program funds. HOME Program funds may be used only as permanent financing.

FUNDING LIMITS

The maximum award amount is \$400,000 with a per unit cap of \$40,000. The minimum award amount is \$100,000. The maximum CHDO home ownership development award amount is \$500,000 with a per unit maximum of \$50,000. CHDOs are not eligible for adminis-

trative reimbursement, but do qualify for a project developer fee. CHDO home ownership developers will be subject to additional underwriting requirements.

APPLICATION FOR FUNDING

The HOME application will be available on the NYS Homes and Community Renewal website, www.nyshcr.org/Funding/ on May 16, 2012. Applications are due no later than 4:00 PM (EST) on August 10, 2012. Applications should be submitted using the Community Development Online Application System (CDOL) at: www.nyshcr.org/Forms/.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 9th Floor 38-40 State Street, Albany, NY 12207.

ACCESS TO HOME PROGRAM

PROGRAM DESCRIPTION

The Access to Home Program is a State funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR) that provides grants to eligible applicants to make accessibility modifications to existing dwelling units occupied by low-income persons with disabilities.

ELIGIBLE APPLICANTS

Eligible applicants include cities, towns, villages or counties throughout New York State, and not-for-profit corporations that are incorporated under NYS Not-for-Profit Corporation Law. To be eligible for award, not-for-profit organizations must have been in existence and providing relevant service to the community for at least one year prior to application.

ELIGIBLE ACTIVITIES

Applications will be accepted for programs that propose funding for one or more of the following activities in existing residential units:

- Installations of ramps, lifts, and other similar measures to permit access to and from the exterior of a building;
- Modifications to kitchens and bathrooms to provide access to persons with mobility limitations or disabling conditions;
- Interior accessibility modifications that will permit access within the unit for persons with mobility limitations or other disabling conditions;
- Installation of devices to permit a safe environment for persons with hearing or visual impairments;
- Architectural and engineering work, testing of assisted units for environmental, health and safety purposes, and other professional services necessary for the installation of accessibility modifications;
- Other activities required to install accessibility modifications.

FUNDING LIMITS

The maximum award amount is \$150,000 with a dwelling unit maximum of \$25,000. The minimum award amount is \$75,000.

APPLICATION FOR FUNDING

The Access to Home application will be available on the NYS Homes and Community Renewal website, www.nyshcr.org/Funding/ on May 16, 2012. Applications are due no later than 4:00 PM (EST) on August 3, 2012. Applications should be submitted using the Community Development Online Application System (CDOL) available at: www.nyshcr.org/Forms/.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

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RESTORE PROGRAM

PROGRAM DESCRIPTION

The RESTORE program is a State funded program administered by the New York State Housing Trust Fund Corporation's Office of Community Renewal (OCR) to grant funds to eligible applicants to cover the cost of emergency repairs in homes owned by low-income elderly persons.

ELIGIBLE APPLICANTS

Eligible applicants include cities, towns, villages, and counties throughout New York State, and not-for-profit corporations that are incorporated under the NYS Not-for-Profit Corporation Law. To be eligible for award, not-for-profit organizations must have been in existence and providing relevant service to the community for at least one year prior to application.

ELIGIBLE ACTIVITIES

Applications will be accepted for programs that benefit elderly homeowners (60 years of age or older) with incomes less than 80% of median income that propose funding for one or more of the following activities:

- Repairs to 1-4 unit residential dwellings owned and occupied by an elderly homeowner that correct an emergency housing condition. The age and incomes of any tenants within a multi-unit structure does not factor into the eligibility of a property.
- Repairs addressing furnace, roof, electrical and plumbing or other emergency repairs.

FUNDING LIMITS

The maximum award amount is \$50,000 with a building maximum of \$5,000. The minimum award amount is \$25,000.

APPLICATION FOR FUNDING

The RESTORE application will be available on the NYS Homes and Community Renewal website, www.nyshcr.org/Funding/ on May 16, 2012. Applications are due no later than 4:00 PM (EST) on August 3, 2012. Applications should be submitted using the Community Development Online Application System (CDOL) available at www.nyshcr.org/Forms/.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be sent to: NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 9th Floor 38-40 State Street, Albany, NY 12207.

MINORITY AND WOMEN'S BUSINESS ENTERPRISE (M/WBE) COMPLIANCE

In accordance with Section 312 of Article 15-A of the Executive Law, NYS Homes and Community Renewal requires contractors and awardees to make affirmative efforts to ensure that New York State certified Minority and Women Owned Business Enterprises have opportunities for meaningful participation on projects awarded funding by the Housing Trust Fund Corporation and the Affordable Housing Corporation. Additional information regarding M/WBE compliance can be found at <http://www.nyshcr.org/AboutUs/Offices/FairHousing/>.

CONTACT INFORMATION

For inquiries or technical assistance regarding all programs, contact: Office of Community Renewal, at the above address or call (518) 474-2057

For inquiries and technical assistance regarding AHODP, contact: Affordable Housing Corporation, 641 Lexington Ave., New York, NY 10022, (212) 872-0438

Applications for CDBG Infrastructure or Facilities, CDBG Economic Development or Small Business Assistance, New York Main Street (NYMS), Urban Initiatives (UI), or Rural Area Revitalization Program (RARP) projects are available through the NY Works Consolidated Funding Application (CFA) available from <http://nyworks.ny.gov/> or <https://apps.cio.ny.gov/apps/cfa/>. Applicants may contact the Office of Community Renewal for questions related to applications being submitted through the CFA. Additional CDBG economic development funds may be available throughout the 2012 Program Year for projects that meet the State's priorities for economic development and are consistent with Federal and State regulations and guidelines.

