

# NOTICE OF AVAILABILITY OF STATE AND FEDERAL FUNDS

Housing Trust Fund Corporation  
Office of Community Renewal  
Hampton Plaza  
38-40 State St.  
4th Fl. South  
Albany, NY 12207

UNITS OF LOCAL GOVERNMENT, TO INCLUDE: COUNTIES, CITIES, TOWNS AND VILLAGES; NON-PROFIT CORPORATIONS INCORPORATED UNDER STATE NON-PROFIT CORPORATION LAW; COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO); PUBLIC HOUSING AUTHORITIES  
**New York State Home Local Program**

The Housing Trust Fund Corporation's (HTFC) Office of Community Renewal (OCR) announces the availability of approximately \$18 Million of Federal Fiscal Year 2016 and 2017 HOME Investment Partnership Program funds for the following program: New York State HOME Local Program

The NYS Home Local Program (HOME Local) is a federally funded program administered by the OCR. The program is designed to fund a variety of residential housing activities to expand the supply of decent, safe, and affordable housing throughout the State of New York. The funds made available in this NOFA represent 2016 and 2017 fiscal year HOME funds designated for use by Local Program Administrators (LPAs).

NOTE: Applications will be permitted from not-for-profit organizations within HOME Participating Jurisdictions. Please refer to the Request for Proposals for more details.

To be eligible to apply for an award, LPAs must have been in existence and providing recent and relevant residential housing services to the community for at least one year prior to application. Applicants must be able to demonstrate a local market need for the program proposed and the capacity to utilize the amount of funding requested within the two year contract term.

**ELIGIBLE ACTIVITIES, MAXIMUM AWARD AMOUNTS, MAXIMUM PER UNIT AMOUNTS:**

1. Homeowner Housing Rehabilitation With or Without Rental Units:

Homeowner Housing Rehabilitation: funds may be requested for the repair or rehabilitation of an owner-occupied single-family (1-4) unit dwelling unit to meet NYS and/or Local Code upon completion of construction activities.

Maximum Award up to \$450,000 – Maximum Per-unit up to \$50,000

Homeowner Housing Rehabilitation with Rental Units: funds may be requested for housing rehabilitation of the homeowner unit and additionally rehabilitating HOME eligible rental units in a single family (2-4 unit) property.

Maximum Award up to \$450,000 – Maximum Per-unit up to \$50,000

2. Manufactured Housing Replacement

As an owner-occupied housing rehabilitation activity, funds may be requested to assist an owner to demolish and dispose of a sub-standard manufactured home and replace it with a new manufactured home. Manufactured home replacement is considered reconstruction for the purposes of the HOME Local program.

Maximum Award up to \$600,000 – Maximum Per-unit up to \$100,000

3. Homebuyer Purchase Assistance With or Without Housing Rehabilitation

Homebuyer Purchase Assistance: funds may be requested to assist a homebuyer to provide down payment and/or closing cost assistance to purchase a single family (1-4) unit, non-HOME assisted existing home or newly constructed home.

Maximum Award up to \$400,000 – Maximum Per-unit up to \$40,000

Homebuyer Purchase Assistance with Housing Rehabilitation: funds may be requested to assist a homebuyer to provide down payment and/or closing cost assistance and funds for housing rehabilitation to purchase a single family (1-4) unit, non-HOME assisted existing home.

Maximum Award up to \$600,000 – Maximum Per-unit up to \$60,000

4. Homebuyer Development New Construction or Acquisition with Housing Rehabilitation (CHDO and non-CHDO)

Funds may be requested to assist a CHDO or an LPA to acquire an existing, vacant, substandard home that will be substantially rehabilitated and then sold to a HOME eligible home buyer, or to build a new construction home that will be sold to a HOME eligible buyer.

Maximum Award up to \$750,000 – Maximum Per-unit up to \$75,000

5. Rental Rehabilitation

Funds may be requested to provide housing rehabilitation of non-owner-occupied eligible rental units that are scattered site or a multiple unit single site. The project may assist 11 units or less. All HOME assisted rental units must be rehabilitated to meet NYS and/or Local Code upon completion. The owner must agree to HOME rental requirements pertaining to occupancy, affordability and lease up requirements throughout the required affordability period.

Maximum Award up to \$715,000 – Maximum Per-unit up to \$65,000

6. Tenant Based Rental Assistance (TBRA)

Funds may be requested to provide monthly tenant-based rental assistance to assist families at or below 60% of area median income that have applied for a Housing Choice Voucher (Section 8) rental subsidy and are currently on the waiting list for assistance. Security deposits and tenant utility deposits may also be eligible.

Maximum Award up to \$400,000 – Maximum Per-unit up to \$40,000

Applicants may submit a maximum of two applications in response to this NOFA; applicants may only choose one eligible activity to administer per awarded contract.

**APPLICATION FOR FUNDING**

The NYS Home Local Program application for funds available through this NOFA and corresponding RFP will be available on the NYS Homes and Community Renewal website, [www.nyshcr.org/Funding/](http://www.nyshcr.org/Funding/), on Friday, October 28, 2016. Applications are due no later than 4:00 PM (EST) on Friday, December 16, 2016. Applicants have 7 weeks to complete the application. Applications must be submitted using the Community Development Online Application System (CDOL) at: <http://www.nyshcr.org/Apps/CDOnline/>.

The above-stated application deadline is firm as to date and hour. In the interest of fairness to all competing applicants, applications received after the specified date and time will be deemed ineligible and will not be considered for funding. Applicants should make early submission of their applications to avoid risks of ineligibility resulting from unanticipated delays or other delivery-related problems.

Applicants may make a request, based on demonstrated need, to submit a paper application in lieu of using the CDOL application system. Requests for approval to submit a paper application must be received by the OCR no later than Thursday, November 10, 2016 at the following address: NYS Homes and Community Renewal, Office of Community Renewal, Hampton Plaza, 4 Floor South, 38-40 State Street, Albany, NY 12207, ATTN: FFY 2016 and 2017 NYS HOME Local Program.

#### NEW YORK STATE GRANTS GATEWAY PREQUALIFICATION

New York State Grants Gateway is a statewide effort that will improve the way New York State administers grants by simplifying and streamlining the grants management process. Effective August 1, 2013, not-for-profit organizations must be prequalified in order to do business with New York State. To prequalify, not-for-profit organizations must submit an online Prequalification Application through the Grants Gateway. The Prequalification Application is comprised of five components to gauge your organizational structure and the types of services you provide. The required forms and document uploads are all part of the Grants Gateway Document Vault. Resources to complete the application and associated document vault can be found in the Quick Links Section of the Grants Gateway page at <http://grantsreform.ny.gov/>.

#### CONTACT INFORMATION

*For inquiries or technical assistance regarding the NYS HOME Local Program, please contact:* Homes and Community Renewal, Office of Community Renewal, at the above address or call (518) 474-2057